

How to Submit A Rule Change Proposal to APHA

#1 – Obtain Form
Originator may be
Member, Director,
Regional Club or Staff

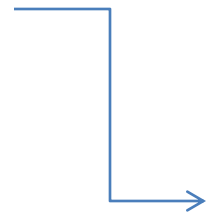
- Get form from APHA office or at apha.com/forms and downloads/rule books
- Complete form citing rule number to be changed or proposed location if new; identify and list any related rules

#2 - Complete Form and
Submit
by Jan. 15 of Calendar
Year

- Type how rule should read or be changed; or, type in new rule
- Add justification for change and what happens if change is not approved by directors
- Submit to APHA office by postal, fax or email to Jan Anderson – janderson@apha.com
- Staff inputs form and gathers additional information for study

#3 - Rules and Executive
Committee Review
(prior to Board of Directors)

- Rules Committee checks for legal wording and clarity; may send back to originator for rewriting or following year at committee's discretion
- Executive Committee considers overall breed and impact on APHA; may send on to committee for consideration OR may cancel proposed rule change for cause



#4 – Review of Proposals

- Input from various entities (staff, Legal, financial or data processing is compiled and given to respective Standing Committees)
- Standing Committees study rules and decide whether to forward for a vote or not; committee may pass, defeat or table proposal
- Defeated or tabled proposals are returned to originator

#5 – Board of Directors receives all rules passed forward from Standing Committees

- Directors vote at convention meeting; if rule is passed, it goes into effect on Jan. 1 of the next calendar year
- If rule is defeated by the Directors, the rules process stops unless a director petitions the Board according to GR-010. A.

#6 – Rules are published

- Rules passed are published in APHA publications and on APHA website
- Staff informs originator of progress or status at integral points in the process